

**DRAFT**

EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
8525 FERRY ROAD  
EAST JORDAN, MI 49727  
CHARLEVOIX COUNTY  
TUESDAY JULY 8, 2025  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Marc Pellegrino with the Pledge of Allegiance.

**ATTENDING:** Board members present Trustee Eric Beishlag, Clerk Sandi Whiteford, Supervisor Marc Pellegrino, Trustee Rob Reynolds and Treasurer Ron Chapman. Zoning Administrator Will Trute and Bill Borland were also present.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Reynolds to accept the agenda with the change to move item 13, cemetery, to item 7, renumbering subsequent items. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the minutes of June 10, 2025 as written. Motion supported by Mr. Pellegrino. Motion approved. Mr. Beishlag made a motion to approve the minutes of June 24 Budget Hearing as written. Motion supported by Mr. Pellegrino. Motion approved
5. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$217,481.24. Checks numbered 1938 to 1965, as well as tax payment to the United States Treasury and the State of Michigan, with voided checks numbered 1950 and 1964. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

6. **TREASURER'S REPORT:** As of June 30, 2025, the General Fund balance, including Michigan Class \$2,317,962.34, Horizon CD \$1,059,387.84 and the General Fund Checking of \$52,712.76 is \$3,430,062.94. Escrow of \$6,004.35 reported is for information only. Funds do not belong to Eveline Township. Road Fund Checking \$23,491.03, Michigan Class Road Fund \$708,938.41, Total Road Fund \$732,429.44. Fire and Ambulance Fund Checking \$21,624.69, Michigan Class Fire and Ambulance

\$39,672.53, Total Fire/EMS \$61,297.22. Tax Account Checking \$7,540.25 Michigan Class Fund \$8.60, Total Tax Account \$7,548.85. Accounts balance with Clerk, supported by the balance sheet.

7. **CEMETERY:** Mr. Reynolds presented information and a possible layout for the cemetery. Concerns of the steering committee included an initial estimate for fencing of \$24,00.00, a 4-foot decorative aluminum fence in front entrance with opening for drive. Cemetery layout with a drive up the center and 25' turn around under the upper terrace. Trees to adjacent upper property. Rules for flowers, removal dates, family improvements, size of marker and cost of plots as well as water to property storage building, trash can and flag pole with light. Discussion regarding the berm was held. Mr. Beishlag stated that he had spoken with ABC Landscape and they did not need the soil from the berm on the Mountain Road side of the property to complete the work discussed. Mr. Reynolds suggested that the excess soil could be used to make a berm to plant trees on for a buffer for the adjacent property. Discussed the distance required from the neighbors well and removing the tree that had been damaged by the ice storm. Consensus was to contact ABC Landscape for additional work to move the excess soil from the Mountain Road side to create a small berm for a buffer on the adjacent property side as well as creating the drive next to the berm with a left turn at the terrace and turn around in the center which will create the required distance from the neighbors well and removing the damaged tree. Steering Committee member, Mr. Borland, expressed concern over the additional time that the changes would take. Mr. Beishlag stated he would rather take a bit more time and get it right. Mr. Chapman will contact Scott from Ferguson and Chamberlain for their availability and requirements; Mr. Trute will contact ABC Landscape for availability to perform the additional tasks.
8. **COMMUNICATIONS:** Received email from Catherine Bowers regarding the speed limit on the lower east end of Ridge Road and the use of the property donated by her family. Mr. Chapman will retrieve the current speed data from the electronic signs and convey the information.

Mr. Reynolds presented a bid from Great Lakes Asphalt Services to perform maintenance on the Township Hall parking lot. Following discussion, Mr. Beishlag made a motion to approve Great Lakes Asphalt Services bid for Township parking lot repairs as specified on the bid for \$1800.00. Motion Supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

9. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that Mrs. Whiteford worked with Chris Roumayeh, Sommerset Pointe representative to prepare guidelines for Eveline Township residents' access to the beach and fishing areas at Sommerset Point. He also reported that the two new buildings were approved by the Planning Commission in 2009. Building may begin once the application and other paper work have been received and approved by the Zoning Administrator.
10. **SPLIT COMMITTEE REPORT:** Two splits are pending.
11. **ASSESSOR REPORT:** Processing PRE requests and other paperwork.
12. **ZONING REPORT:** Zoning Administrator Trute provided a year-to-date 2025 report of zoning activity. He reported he is investigating boat complaints.
13. **CHARLEVOIX COUNTY HAZARD MITIGATION PLAN:** Following discussion, Mr. Beishlag made a motion to adopt Eveline Township Resolution 07.08.2025, a Resolution to Adopt the Charlevoix County Hazard Mitigation Plan of 2024. Motion supported by Mr. Chapman. Motion approved.
14. **BIKE LANE:** Mr. Reynolds presented a preliminary letter of expectations and pay rate for Consultant David Grayson to assist the Township Board with Ferry Road / Lakeshore Drive Bike Lane. He also updated information gathered from meeting with Charlevoix County Road Commissions Pat Weeds and Jim Vanek.
15. **PUBLIC COMMENT – NON-AGENDA ITEMS:** No Comments received.
16. **BOARD COMMENTS:** No Comments presented.
17. **ADJOURNMENT:** There being no further business before the board at 8:46 p.m. Supervisor Pellegrino adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk